



In January 2024, the Executive Committee of the Alumni Council reviewed and recommended adoption of a code of volunteer engagement affirming the reciprocal commitment between Princeton University and its volunteers.

PRINCETON ALUMNI ASSOCIATION CODE OF VOLUNTEER ENGAGEMENT

The Alumni Association of Princeton University (“Alumni Association”), its member groups, and friends promote the interests, welfare, and educational aims of Princeton University and its alumni, to establish and maintain a mutually beneficial relationship between Princeton University and its alumni. The Alumni Association of Princeton University encourages and provides opportunities for lifelong engagement with the University and its robust alumni community.

The success of the Alumni Association depends on a network of volunteers serving in a variety of roles. Princeton’s committed and enthusiastic volunteers offer their time and expertise to the University in a myriad of ways. This valued partnership with its alumni volunteers fosters the commitment to service that is central to Princeton’s mission. Diversity of experience and point of view promotes inclusive excellence, drives innovation and powerful outcomes, and makes our community stronger.¹

The volunteer code of engagement, grounded in the values of integrity, service, and respect and inclusion, helps to ensure that all Tigers enjoy a positive experience and have the knowledge and support necessary to fulfill their volunteer roles.

Integrity

- Volunteers commit to practicing principles of honesty, integrity, and transparency in all their statements and interactions with others and recognize that doing so is central to protecting the reputation and effectiveness of the Alumni Association and the University.
- Volunteers endeavor to model professionalism, reliability, and the highest standards of ethical behavior when working to promote the mission of the Alumni Association and the University and in all interactions with the Princeton community.
- Volunteers are accountable to each other, the Princeton community, the Alumni Association, and the University.
- Volunteers conduct themselves in a professional and respectful manner to foster a safe, positive, and engaging collaborative environment.
- While volunteers serve as ambassadors of the Alumni Association and Princeton University as a whole, volunteers do not have the authority, either implied or

¹ Princeton’s “Rights, Rules, Responsibilities” provides a concise reference and guide for all members of the Princeton University community. <https://rrr.princeton.edu/>.

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express, to act, make commitments, or provide comment in an official capacity on behalf of the University and/or the University's member entities.

Service

- Volunteers understand that they may be entrusted with funds or other assets (e.g., University intellectual property such as the Princeton name or logos) for use in connection with a volunteer service. Volunteers acknowledge that such funds and assets are only to benefit the Alumni and Princeton communities. Volunteers further acknowledge their duty to safeguard such funds or other assets and shall employ all reasonable efforts to do so.
- Volunteers understand that in connection with their volunteer service they may be entrusted with sensitive, confidential, or proprietary information for the sole purpose of conducting University business. Volunteers acknowledge their duty to protect and preserve the confidentiality of all such information. Volunteers shall employ all reasonable efforts to ensure that such information is held in the strictest of confidence, is used solely for its intended purpose, is stored in a secure manner, and is disposed of in a secure manner once no longer required for Princeton purposes.
- If, for any reason, a volunteer is no longer willing or able to perform the agreed upon volunteer service, the volunteer will promptly notify the person who assigned the task of the volunteer's inability to perform the task within the prescribed time frame and will then relinquish responsibility for completing the task.

Respect and Inclusion

- Volunteers agree to foster an inclusive environment for all alumni volunteers, participants, and constituents. Volunteers shall treat all persons with dignity, courtesy, and respect.
- Volunteers agree to use every effort and opportunity to reflect and maintain in their volunteer efforts the core values of the University, including an abiding respect for diverse traditions, backgrounds, experiences, perspectives, and individuals.
- Volunteers will foster a culture of trust and collaboration in which dimensions of diversity—such as age, race, ethnicity, gender, sexual orientation, religion and spiritual experience, political viewpoint, socioeconomic and immigration status, geographic origins and language, disability, veteran status, and discipline and scholarly methodology—are valued.