

Community Service and Charitable Projects and Programs Sponsored by University-Affiliated Organizations

Legal Principles, Policy and Procedural Issues

Potential Situation	Example	Permitted?	Legal Principles	Procedural
Situation #1: Organization raises funds for charitable (including community service) projects managed by Princeton University.	Raise funds to support the University's Pace Center.	Yes	Permitted because these projects further Princeton's core mission.	Organizations engaged in such projects may solicit donations for the projects as part of their regular Organization mailings.
Situation #2: Organization raises funds for scholarships or internships for University students.	Solicit funds for a need-based scholarship for students from a regional association.	Yes	Permitted because these projects further Princeton's core mission.	Organizations engaged in such projects may solicit donations for the projects as part of their regular Organization mailings. However, Organizations should seek approval from the Office of Advancement before beginning solicitations. Organizations should also note that scholarships must be coordinated through the Office of Development.
Situation #3: Organization wishes to raise funds for scholarships, fellowships or internships for non-University affiliated students or for Princeton alumni.	N/A	Requires Specific Approval	Projects may or may not be permitted depending upon whether they further Princeton's core mission. This determination is based on the facts and circumstances of each project.	Such projects require University approval through the Office of Advancement prior to the start of the project.
Situation #4: Organization raises funds or uses dues receipts to donate to a charitable organization not included under Princeton's tax umbrella, <i>with an in-person component</i> that brings Princeton alumni together.	Supporting a tiger exhibit at a nearby animal rescue shelter, with an annual visit for a special tour open to the entire local alumni body.	Yes	Projects may or may not be permitted depending upon whether they further Princeton's core mission. This determination is based on the facts and circumstances of each project. On a policy basis, Princeton has concluded that these types of projects generally further its core mission because they bring together classmates / organization members and enhance their connection to Princeton.	Organizations engaged in hands-on projects may solicit donations for the projects as part of their regular Organization mailings. However, Organizations should seek approval from the Office of Advancement before beginning solicitations.

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<p>Situation #5: Organization wishes to raise funds or use dues receipts to donate to a charitable organization not included under Princeton's tax umbrella, <i>without an in-person component</i>.</p>	<p>Writing a check from the treasury to support the local firemen's fund; newsletter talks about Princeton Project 55 and asks for donations.</p>	No	<p>Projects may or may not be permitted depending upon whether they further Princeton's core mission. This determination is based on the facts and circumstances of each project. On a policy basis, Princeton has concluded that soliciting donations or using funds for a separate non-profit (even one with a similar mission) without an in-person component does not further its core mission.</p>	<p>University policy prohibits using the Organization mailing list to solicit funds for a purpose that does not further Princeton's mission.</p>
<p>Situation #6: Organization informs Organization members of project that is run by an entity that is separately incorporated (with a similar mission to Princeton) but does NOT solicit funds.</p>	<p>Newsletter talks about Princeton Project 55 and provides its website address.</p>	Yes	<p>No legal issue.</p>	<p>Organizations may mention the work that is being done (without making a solicitation) and provide classmates / Organization members with a contact person should they wish to follow up individually. That way, the separate entity may create its own database of donors and interested individuals.</p>
<p>Situation #7: Organization wishes to provide in-kind goods or services to a charitable organization not included under Princeton's tax umbrella, <i>with an in-person component</i> that brings Princeton alumni together.</p>	<p>Annual dinner attendees asked to bring cans of food for a nearby homeless shelter.</p>	Yes	<p>Projects may or may not be permitted depending upon whether they further Princeton's core mission. This determination is based on the facts and circumstances of each project. On a policy basis, Princeton has concluded that these types of projects generally further its core mission because they bring together classmates / Organization members and enhance their connection to Princeton.</p>	<p>Organizations engaged in hands-on projects which engage classmates may provide in-kind goods or services for the projects. However, Organizations should seek approval from the Office of Advancement before beginning solicitations.</p>
<p>Situation #8: Organization wishes to provide in-kind goods or services to a charitable organization not included under Princeton's tax umbrella, <i>without an in-person component</i>.</p>	<p>"Adopting" a needy family for the holidays, using treasury funds to buy presents (or asking individual families to buy presents).</p>	No	<p>Projects may or may not be permitted depending upon whether they further Princeton's core mission. This determination is based on the facts and circumstances of each project. On a policy basis, Princeton has concluded that these types of projects <i>without an in-person component</i> do not further its core mission.</p>	<p>University policy prohibits using the Organization mailing list to solicit funds for a purpose that does not further Princeton's mission.</p>