

**Community Service Projects and Programs  
Sponsored by University-Affiliated Organizations  
Legal & Policy Guidelines**

<b>Potential Situation</b>	<b>Permissible?</b>	<b>Legal &amp; Policy Issues</b>
<b>Situation # 1</b> Organization raises funds for community service projects managed by Princeton University (e.g. through the Pace Center).	Yes	Organizations engaged in such projects may solicit donations for the project as part of their regular Organization mailings. These gifts are gifts to Princeton and clearly further Princeton's mission.
<b>Situation # 2:</b> Organization raises funds for scholarships or internships for University students.	Yes	Organizations engaged in such projects may solicit donations for the project as part of their regular Organization mailings. These gifts are gifts to Princeton and clearly further Princeton's mission. However, Organizations should seek approval from the Alumni Association and Annual Giving offices before beginning solicitations. Organizations should also note that scholarships must be coordinated through the Office of Development.
<b>Situation # 3:</b> Organization wishes to raise funds for scholarships, fellowships or internships for non-University affiliated students or for Princeton alumni.	Requires Specific Approval	These situations bring up questions of furthering Princeton's mission and compliance with 501(c)(3) private benefit restrictions. Such programs require University approval through the Office of the Alumni Association prior to the start of the program.
<b>Situation # 4:</b> Organization raises funds or uses dues receipts to donate to community service organization not included under Princeton's tax umbrella, with in-person component.	Yes	Organizations engaged in hands-on projects may solicit donations for the project as part of their regular Organization mailings. Like other Organization events, the in-person component of such a project brings together classmates/organization members and enhances their connection to Princeton. Such work is considered to further the mission of Princeton. However, Organizations should seek approval from the Alumni Association and Annual Giving offices before beginning solicitations.
<b>Situation # 5:</b> Organization wishes to raise funds or use dues receipts to donate to community service organization not included under Princeton's tax umbrella, with no in-person component.	No	Without an in-person component, an Organization cannot solicit such funds or make such a donation. University-Affiliated Alumni Organizations received their tax-exempt status under the University's umbrella in order to further the mission of Princeton, which is research/scholarship and teaching of Princeton University students. Soliciting funds for and making donations to an unrelated non-profit would not be considered to further Princeton's mission. In addition, University policy prohibits using the Organization mailing list to solicit funds for a non-Princeton purpose.
<b>Situation # 6:</b> Organization informs Organization members of project that is a separately incorporated but related entity (PP55, RO56, 69CSF, Classmates Funds), but does NOT solicit funds.	Yes	Organizations may mention the work that is being done (without making a solicitation) and provide classmates/organization members with a contact person should they wish to follow up individually. That way, the separate organization may create its own database of donors and interested individuals.
<b>Situation # 7:</b> Organization wishes to raise funds or use dues receipts to donate to project that is separately incorporated but related (PP55, 69CSF, Classmates Funds).	No	As with Situation # 4, Organizations may not solicit donations for a separate non-profit. In addition, University policy prohibits using the Organization mailing list to solicit funds for a non-Princeton purpose.