

# Class Event Report

\* Class

\* Your name

\* Your email

\* Your class leadership role

\* Event Title

\* Event Type (Please check all that apply)

- Breakfast
- Lunch
- Reception/Cocktail Party
- Dinner
- Mini-reunion of 1-4 days in length
- Mini-reunion/trip of more than 4 days in length
- Academic Program
- Arts/Cultural Event
- Community Service Project
- Satellite/Off-year Reunion Event
- Speaker Event
- Sporting Event/Tailgate
- Other (please specify)

\* Event date(s)

\* Event location(s)

\* Did you hold this event jointly with another organization?

- Yes
- No

If so, please specify the co-sponsoring organization.

# Class Event Report

\* Number of classmates attending

\* Number of guests attending

\* Number of children attending

\* Please describe the event, including volunteers who helped organize it, as well as vendors you used.

\* Is there anything else we should know about this event?

Thank you for completing this event report. Please use this space to add any final comments. A complete copy of your submission will be emailed to you after you submit your report.