Constitution of the Princeton University Class of 1954

PRINCETON, NEW JERSEY

Article I: Name

The name of this organization shall be "Princeton University Class of 1954," hereinafter referred to as "the Class."

Article II: Purpose

The purpose of the Class shall be to advance the interest of Princeton University by providing a vehicle for fellowship, cooperation and communication among the members of the Class. No pecuniary gain or profit, incidental or otherwise, to the members or officers is contemplated.

Article III: Existence

This organization shall exist so long as any member hereof shall live.

Article IV: Membership

A. The following shall be members of the Class of 1954:

1. All persons who are listed officially by Princeton University as being members of the Class of 1954; and

2. Honorary Class members, who may be recommended by any member of the Class for action by the Class Steering Committee.

B. Nevertheless, the membership of any person may be terminated by the member's own written request (delivered to the Secretary of the Class) for transfer to another University class of which he was at some time a member.

C. Payment of dues is not required for membership or for voting privileges.
Article V: Organization

A. The elective officers of the class shall be:
   • The President
   • The Secretary
   • The Treasurer

B. The appointed officers of the Class shall be:
   • The Executive Vice President
   • Four (4) Regional Vice Presidents
   • The Class Agent
   • The Reunion Chairman
   • Two (2) members-at-large of the Steering Committee

All officers shall serve a term of five years, beginning immediately after election results are announced at the Class meeting on Reunions weekend. All appointed officers shall be appointed by the President, and may be reappointed by the President for successive terms.

C. There shall be a Steering Committee of the Class, and it shall consist of:
   • The President
   • The Executive Vice President
   • The Four Regional Vice Presidents
   • The Secretary
   • The Treasurer
   • The Two Members-at-Large
   • The Class Agent
   • The Reunion Chairman
   • The Two Most Immediate Past Presidents, provided they have served during the previous ten years.

D. Vacancies in elected offices shall be filled by the President, subject to the approval of a quorum of four or more
members of the Steering Committee. Vacancies in appointed offices shall be filled by the President.

Article VI: Duties of Officers and Committees

The duties and powers of the officers shall be as follows:

A. In general, as to all officers:
   1. To be a member of the Steering Committee, as required.
   2. To represent the Class on appropriate occasions.
   3. To perform all the duties attendant to each such officer respectively whether or not specifically set forth in this constitution.

B. President
   1. To preside at all class meetings and meetings of the Steering Committee.
   2. To give such authorizations and approvals and make such determinations as are provided in this constitution.
   3. To provide for and supervise the preparation, distribution and counting of ballots for all elections.

C. Executive Vice President
   1. To act in the place of the President in the absence or incapacity of the President.
   2. To perform such other duties as may be delegated to the Executive Vice President.

D. Regional Vice Presidents
   1. To coordinate activities in their regions.
   2. To perform such other duties as may be delegated to them.

E. Secretary
   1. To keep or supervise all non-financial records of the Class and to oversee the transfer of records between successive officers.
2. To provide regular Class notes for the Princeton Alumni Weekly and send out such newsletters or other Class communications as may be appropriate.

3. To keep the minutes of all meetings of the Class and of the Steering Committee.

4. To prepare class memorials.

F. Treasurer

1. To be responsible for all general Class assets.

2. To raise necessary class funds by dues or by other means.

3. To pay all bills of the Class and to make provision for bank accounts as determined by the elected officers of the Class.

4. To render detailed financial reports to the Steering Committee as required by such committee and to the Alumni Council as required.

5. To deposit with or without interest and to invest and reinvest the assets of the Class in any investment or reinvestment which shall be first approved by the Steering Committee and subject to the continuing review of the President.

G. The Class Agent for Annual Giving shall have charge of raising of funds for Annual Giving, of keeping records of the Class in connection therewith, and of appointing a Special Gifts Chairman when necessary.

H. The Class Reunion Chairman shall have general charge of all Class Reunions, raising of necessary funds therefor, and banking and disbursement of such funds, subject to the continuing review of the President and Treasurer.

Article VII: Meetings

A. The annual meeting of the members of the Class shall be during Reunions weekend and shall be advertised as part of the Reunion activities. The members present at such annual meetings shall constitute a quorum.

B. The Steering Committee shall meet at least once a year.

C. Meetings of the Steering Committee and the Nominating Committee may be held by conference telephone.
Article VIII: Nominations

A. Nominating Committee

1. At least five months in advance of each election the President shall appoint a Nominating Committee of at least five total members, of which the President shall be an ex-officio member and Chairman.

2. Membership on the Committee shall not disqualify a member of the Class from nomination for any office.

3. No member of the Committee may vote on the nomination for any office for which that member is a candidate for nomination.

4. No member may be nominated by the Committee for any office by less than a majority vote of those members of the Committee present and voting; if two or more leading candidates for nomination receive an equal number of votes of the Committee, each of them shall be deemed nominated.

B. Qualifications for Nomination

1. The elected officers may be renominated and elected for successive terms.

2. The President shall present the slate of nominated candidates at least three months prior to the reunion at which the results of the election are announced.

Article IX: Elections

A. Elections for all officers shall take place at reunions in 1994 and at five-year intervals thereafter, and officers elected shall hold office until the election and qualification of their successors, or until appointment in accordance with Article V.

B. Procedure for Elections

1. Ballots shall be provided by the President to all active members of the Class by mail at least one month prior to reunions.

2. Tally shall be made by the President with the aid of such assistants, not nominees for an office, as the President may select for such purpose.
3. All election procedures not expressly described herein shall be determined in accordance with the procedure cited in Robert's Rules of Order for secret elections by mail.

4. Results of election will be disclosed at the meeting of the Class at reunions.

C. Write-In Candidates

1. All ballots, in addition to listing the nominees of the Nominating Committee, shall contain space for votes for write-in candidates.

2. Votes may be cast for any members of the Class for any office.

Article X: Resignation and Removal of Officers

A. Officers may resign by submitting a letter to the President or the Steering Committee.

B. Officers may be removed from office with the approval of at least three-quarters of the Steering Committee.

Article XI: Amendments

A. Proposal: Amendments to this Constitution shall be proposed only in the following ways:

1. To the Secretary by a two-thirds vote of the Steering Committee; or

2. To the Secretary by twenty or more members of the Class.

B. Adoption: Proposed amendments shall be submitted with a ballot to the Class by mail at least one month prior to the closing of the polls with the recommendation of the incumbent Steering Committee pro or con. The vote shall be conducted in accordance with the procedures cited in Robert's Rules of Order for mail votes by secret ballot, and shall be adopted by a majority vote of the Class members responding.

Article XII: Effective Date of This Constitution

This Constitution shall become effective immediately upon its adoption by a majority of the Class members voting.