CONSTITUTION OF THE PRINCETON UNIVERSITY CLASS OF 1978

ARTICLE I

Name

The name of this organization shall be "Princeton University Class of 1978."

ARTICLE II

Membership

Section 1. Members of this organization shall be divided into two classes: active and honorary.

Section 2. Active members shall include all men and women who are listed officially by Princeton University as being in the Class of 1978. All cases of dispute shall be settled by the choice of the individual in question.

Section 3. Honorary members may be elected by a majority of the class voting.

ARTICLE III

Officers

Section 1. The Officers of the Class shall consist of a President, a Vice-President, a Secretary, and a Treasurer, who shall be active members of the Class.

Section 2. Each Officer shall hold office commencing Sunday of Reunion Week of the year of election for a term of five years, or until his death, incapacity, or resignation.

Section 3. A vacancy in any office because of death, incapacity, resignation, or any other cause shall be filled for the unexpired portion of the term by the Executive Committee at the next regular meeting or at a special meeting called for that purpose.

Section 4. Election of Class Officers shall be conducted as follows:

a) The President and the Vice-President shall appoint a Nominating Committee which shall consist of seven members, of whom two are the President and the Vice-President.
b) The Committee shall submit to the Secretary on or before January 15 of the year in which the election shall be held, three names each for the offices of President, Vice-President, Secretary, and Treasurer. The Secretary shall then cause such ticket of nominees to be published in the Princeton Alumni Weekly between January 15 and February 15 and shall also give notice in such publication that additional nominations may be made upon written petition, signed by at least 10 active members. All such petitions must reach the Secretary by March 15, on which date nominations shall close.

c) The Secretary shall thereupon, and not later than April 1, mail to each member of the Class a ballot for election, containing the names of all nominees for each office, said ballot to be returned to the Secretary by mail. No name may appear on the ballot without prior approval of the nominee. The President, Vice-President, Secretary, and Treasurer shall be the men and/or women respectively receiving the highest number of votes of the ballots postmarked on or before May 15 of the election year. The single transferable vote system shall be used to determine the outcome of each election. Ballots shall be counted by such members of the Executive Committee not candidates as shall be appointed for that purpose together with any other members of the Class not candidates so appointed. All cases of a tie vote shall be decided by the Executive Committee. A simple majority vote of the Committee shall determine the winner.

Section 5. The duties of all Officers in general shall consist of being members of the Executive Committee, representing the Class on appropriate occasions, and performing all the duties incident to each such office respectively whether or not said duties are specifically set forth in this Constitution.

Section 6. The President shall:

a) Preside at all meetings of the Class and of the Executive Committee;

b) Be a member ex officio of all committees;

c) Coordinate the work of the Officers and committees, in order that the interests of the Class and of Princeton University may be promoted;

d) Give such authorizations and approvals and make such determinations as are hereinafter provided in these Bylaws;

e) Report annually to the membership on the state of Class and of University affairs.

Section 7. The Vice-President shall:

a) Act as general aide to the President;

b) Act in the place of the President in his or her absence or incapacity, until such time as a successor to the President is elected and installed;
c) Be a member ex officio of all committees.

Section 8. The Secretary shall:

a) Keep or supervise all records of the Class, including those kept by any other person given duties in these Bylaws, except financial records;

b) Provide regular class notes for the Princeton Alumni Weekly;

c) Provide for the distribution of newsletters and other communications as may be appropriate;

d) Keep an accurate record of all meetings of the Class, Executive Committee, standing committees, and special committees and provide a summary of same to members of the Executive Committee periodically;

ea) Conduct all correspondence delegated to the Secretary.

Section 9. The Treasurer shall:

a) Be responsible for all general Class assets;

b) Keep a full and accurate account of receipts and expenditures, which shall be open to inspection by the Executive Committee;

c) Make disbursements in accordance with the approved budget, as authorized by the Executive Committee;

d) Present a financial report at every meeting of the Class and at other such times as are requested by the Executive Committee;

e) Raise necessary Class funds by annual dues and by other means;

f) Maintain Class accounts in any bank upon written authorization of any other two Officers of the Class;

g) Deposit with or without interest and invest and reinvest the assets of the Class in any investment or reinvestment, which shall be first approved unanimously at any meeting of the Executive Committee, except for the memorial fund, which shall be controlled by the Memorial Fund Chairman.

ARTICLE IV

Executive Committee

Section 1. The Executive Committee shall consist of the Class Officers together with the following members appointed by majority vote of the Class Officers:

a) Class Reunion Chairman or Co-Chairmen, who shall have general charge of all Class reunions, of raising of necessary funds therefor, and of banking and disbursement of such funds.
b) Class agent for Annual Giving, who shall have charge of raising of funds for Annual Giving and of maintaining records of the Class in connection therewith.

c) Class Memorial Fund Chairman, who shall have general charge of the Class memorial fund, including raising of funds and investment and disbursement of such funds.

Section 2. Vacancies on the Executive Committee due to resignation or to any other cause shall be filled by the Class Officers for the unexpired term.

Section 3. The Executive Committee shall have general supervision over the conduct and business of the Class.

Section 4. The Executive Committee shall appoint by a majority vote a Class memorial agent, who shall have charge of all Class memorials, of the laying of the Class wreath at the appropriate ceremonies at Princeton University, and of the preparation in conjunction with the Secretary of individual memorials for publication in the Princeton Alumni Weekly.

Section 5. The Executive Committee may appoint such other committees, agents, and representatives as the business of the Class may require.

Section 6. Meetings of the Executive Committee shall be held at the time and place designated by the Class Officers, and notice shall be given by the Secretary at least 30 days before the meeting. There shall be not less than two meetings annually, and majority shall be a quorum at any such meeting.

ARTICLE V

Class Meetings

Section 1. A regular Class meeting shall be held every five years at the Major Fifth Class Reunion in June. The members present at this meeting shall constitute a quorum, and a two-thirds vote shall be necessary for the adoption of motions and of resolutions introduced at the meeting. Such motions and resolutions as are adopted shall be considered Class recommendations to the Executive Committee for its action. In the event that the Class does not meet for its Major Fifth Reunion, all Class matters will be acted upon by the Executive Committee.

Section 2. The Class, when such action is consonant with the policy of Princeton University, shall hold annual reunions during Commencement Week at Princeton University, at such place as the President and Reunion Chairman shall determine.

ARTICLE VI

Amendments

Amendments may be proposed by any written petition presented to the Executive Committee and signed by at least 20 active members of the Class.
The Secretary shall hold all petitions presented to the Executive Committee and on April 1 of each year shall mail to each member of the Class ballots containing the proposed amendment or amendments submitted during the preceding year, said ballots to be returned to the Secretary by mail within 60 days. A two-thirds affirmative vote of the members voting shall be necessary for the adoption of such amendment or amendments.