CONSTITUTION
PRINCETON UNIVERSITY
CLASS OF 1994

ARTICLE I
Name
The name of this organization shall be “Princeton University Class of 1994” hereinafter referred to as “the Class.”

ARTICLE II
Constitution
This Constitution formally establishes and creates the organization. The provision of this Constitution shall control and govern all matters affecting the organization, other documents or instruments notwithstanding.

ARTICLE III
Powers
The purpose of this organization shall be to further the interests, welfare and educational aims of Princeton University by providing a vehicle for fellowships, cooperation, communication, and achievement among the members of the Class, for so long as the organization is in existence and Princeton University remains organized exclusively for charitable, educational or scientific purposes under Section 501 (c)(3) and 170 (b)(1)(A) of the Internal Revenue Code of 1986 (or the corresponding provision of any future United States Internal Revenue Law).

ARTICLE IV
Purpose
Subject to the provisions of this Constitution, the organization shall have full power and authority to perform any lawful acts and to exercise any rights not otherwise limited by law. Without limiting the generality of the foregoing, the organization shall have all rights and powers of any unincorporated association under the laws of the State of New Jersey.

ARTICLE V
Existence
Unless sooner terminated as provided in the By-laws, the existence of this organization shall terminate when fewer than ten regular members of this organization are living.
ARTICLE VI
Membership
Guidelines for membership and its termination are as follows:
A. The following shall be members of the Class of 1994:
   1. Regular Members. All persons who are listed officially by Princeton University
      as being members of the Class of 1994; and
   2. Honorary Class members, who may be recommended by any member of the Class
      and approved by the Class Executive Committee.
B. Payment of dues is not required for membership for voting purposes.
C. The process of terminating the membership of any person may be initiated by the
   member's own written request (delivered to the Secretary of the Class) for transfer to
   another Princeton University class of which he or she was at some time a member.

ARTICLE VII
Organization
Full management and control of the affairs of The Class of 1994 is vested in the Executive
Committee. The elected officers of the Class shall comprise the Executive Committee and shall
be:
   - The President
   - The Executive Vice-President
   - The Secretary
   - The Treasurer

ARTICLE VIII
General Limitations
This organization shall not, except to an insubstantial degree, carry on any other activities not
permitted to be carried on:
A. By an organization exempt from Federal income tax under section 501 (c)(3) of the
   Internal Revenue Code of 1986 (or the corresponding provision of any future United
   States Internal Revenue Law); or
B. By an organization, contributions to which are deductible under section 170(c)(2) of
   the Internal Revenue Code of 1986 (or corresponding provision of any future United
   States Internal Revenue Law).

ARTICLE IX
Political Limitations
No substantial part of the activities of this organization shall be the carrying on of propaganda,
or otherwise attempting to influence legislation, and this organization shall not participate in, or
intervene in (including the publishing and distribution of statements) any political campaign on
behalf of any candidate for public office.
ARTICLE X
Financial Limitations

No part of the net earnings of the organization shall inure to the benefit of, or be distributable to, any member, trustee, officer, director or any other private person. All of the assets and net earnings of the organization will be used to further the organization’s purpose.

ARTICLE XI
Duties of Officers and Committees

All officers of the Class will serve as members of the Steering Committee as required, represent the Class on appropriate occasions, and perform all duties attendant to each such office respectively, whether or not specifically set forth in this Constitution, in the spirit of this Constitution and to uphold the tradition of the great Class of 1994. The specific duties of the officers shall be as follows:

A. President
   1. To preside at Class meetings and meetings of the Steering Committee;
   2. To give such authorizations and approvals and make such determinations as are provided in this Constitution;
   3. To provide for and supervise the preparation, the distribution and counting of ballots for elections;
   4. To write at least one letter to the Class each year which shall accompany petitions for class dues.
   5. To cast the deciding vote in the case of a tie.

B. Executive Vice President
   1. To act in the place of the President in the absence or incapacity of the President;
   2. To coordinate the Regional Vice President network;
   3. To appoint a Class representative to local alumni committees (e.g. Schools Committee).

C. Secretary
   1. To keep or supervise all non-financial records of the Class, including the Supervision of records kept by any other person (except the Treasurer) given duties by this Constitution, and to oversee the transfer of records between successive officers;
   2. To provide regular Class notes for the Princeton Alumni Weekly and to send out such newsletters or other Class communication as may be appropriate;
   3. To maintain a current list of names and addresses of the members of the Class;
   4. To keep minutes of all meetings of the Class;
   5. To perform other such duties as may be delegated to the Secretary.
D. Treasurer
   1. To be responsible for all general Class assets;
   2. To raise necessary class funds through dues or through other means, coordinating within the Class Annual Giving Agent, and with approval of the Executive Committee;
   3. To send three dues appeals during the fiscal year;
   4. To pay all bills of the Class and to make provision for bank accounts as determined by the elected members of the Class;
   5. To prepare an annual budget for the class;
   6. To render detailed financial reports to the Executive Committee as required by such committee (at least one per annum) and to the Alumni Council as required;
   7. To deposit with or without interest and to invest and reinvest the assets of the Class in any investment or reinvestment which shall first be approved by the Executive Committee and subject to the continuing review of the President.

ARTICLE XII
Meetings
The annual meeting of the members of the Class shall be Reunions Weekend, and shall be advertised in the Princeton Alumni Weekly as to the time and location at least one month prior to the date of the meeting. The Executive Committee shall meet at least twice a year, once during Reunions Weekend, and on at least one other occasion during the academic year. The members of the Executive Committee present shall constitute a quorum for the Executive Committee meetings.

ARTICLE XIII
Nominations for Elections
Nomination, qualifications and procedures are as follows:
   A. At least five months in advance of each election the President shall appoint a Nominating Committee of at least five members, of which the President shall be an ex-officio member and Chair.
   B. Membership on the Committee shall not disqualify a member of the Class from nomination for any office.
   C. No member of the Committee may vote on the nomination for any office for which that member is a candidate for nomination.
   D. No members may be nominated by the committee for any office by less than a majority vote of those members of the Committee present and voting.
   E. No member of the Executive Committee may be elected for more than two successive terms.
   F. The President shall advertise the slate of nominated candidates at least three months prior to the elections.
   G. Additional nominees may be proposed prior to the elections, provided that their names shall be submitted to the President in writing at least two months prior to the election accompanied by the signatures of at least ten classmates. Those nominations shall then go through the procedure outlined in this article.
ARTICLE XIV
Elections
Elections for all officers shall take place each spring starting in 1994 and at five-year intervals thereafter, and officers elected shall hold office until the election and qualification of their successors, or until appointment in accordance with Article XIV
A. Procedures for Elections
1. Ballots shall be provided by the President to all active members of the Class by mail at least one month prior to the closing of the polls.
2. Tally shall be made by the President with the aid of such assistants, not nominees for office as the President may select for such purpose.
3. All election procedures not expressly described herein shall be determined in accordance with the procedure cited in Robert's Rules of Order for secret elections by mail.
B. Write-in Candidates
1. All ballots, in addition to listing the nominees of the Nominating Committee, shall contain space for votes of write-in candidates.
2. Votes may be cast for any members of the Class for any elected office.
3. There shall be no electioneering.
4. Elections in 1994 only will have a timetable determined by the current elected officers of the Class.

ARTICLE XV
Appointments
All appointed officers shall be named by the President, subject to the majority approval of the Class Executive Committee. Vacancies in elected offices shall be filled in accordance with this article. The number of Regional Vice Presidents and Class Reunion Chairpersons shall be determined by the Executive Committee.

ARTICLE XVI
Resignation and Removal of Officers
Officers may resign by submitting a letter to the President of the Class Steering Committee. Officers may be removed from office with the approval of at least two-thirds of the Class Steering Committee after due process.

ARTICLE XVII
Dissolution
Upon dissolution (termination) of this organization, after making provisions for all its obligations and liabilities, all of the assets of this organization shall be given to Princeton University, so long as it is organized and operated exclusively for charitable, educational, religious, or scientific purposes as shall at the time qualify as an exempt organization under Section 501(c)(3) of the Internal Revenue Code of 1986 (or the corresponding provision for any future United States Internal Revenue Law). Any such assets not so disposed of shall be distributed, by the order of any New Jersey Court with jurisdiction, exclusively for such purposes, or to such organization or organizations which are organized and operated exclusively for such purposes.
ARTICLE XVIII
By-Laws
The Executive Committee may enact, and may from time to time amend. By-laws not inconsistent with the provisions of this Constitution.

ARTICLE XIX
Procedures for Awarding of Class of 1994 Outstanding Achievement Award
I) The Class of 1994 endowed the award in June of 1994 with a “revere cup” and a stipend.
II) The award is to be given to the chosen member of the class of 1994 biannually beginning in June of 1995.
III) Selection of award recipient will be as follows:
    a) The current class president will appoint a committee of at least three members, with a designated chairperson, to serve a minimum two-year term.
    b) The committee will begin soliciting nominations for award recipients beginning at the Reunions of the year prior to the awarding of the cup. Solicitation of nominations may occur through the PAW or other means.
    c) The committee shall receive the nominations by a stipulated deadline and then select the recipient by a majority vote of the committee members by May 1 of the awarding year.
    d) The recipient shall be notified by the first week in May and encouraged to attend the Reunion that year.
IV) Criteria for selection of recipient:
    a) Recipient must be an official member of Class of 1994.
    b) Recipient should demonstrate outstanding achievement in his/her field of work that benefits the community as a whole, and whose contributions bring pride to the Class of 1994.
    c) Candidates can receive award one time during their lifetime, but may be nominated an unlimited number of times.
V) Procedure for awarding cup:
    a) Award recipient shall be announced at the class meeting during Reunions, at which time he/she will be presented with the revere cup with his/her name and the year engraved on it.
    b) The award recipient will be given possession of the cup for a two-year period, along with a miniature version to keep permanently.
    c) At the major Reunion every five years, all three winners of that five-year period shall be recognized at the class meeting.
ARTICLE XX
Adoption and Amendments
This Constitution may be adopted, and thereafter amended, by the vote of a majority of the members of the Executive Committee.

A. Amendments to the Constitution shall be proposed only in the following ways;
   1. To the Secretary by a two-thirds vote of the Steering Committee; or
   2. To the Secretary by twenty or more members of the Class.

B. Proposed amendments shall be submitted with a ballot to the Class members by mail at least one month prior to the closing of the polls with the recommendation of the Steering Committee, pro or con. The vote shall be conducted in accordance with the procedures cited in *Roberts Rules of Order* for mail votes by secret ballot, and shall be adopted by a majority vote of class members responding.

C. Amendments to this Constitution prior to its adoption in the Spring of 1994, shall be submitted in writing by the last day of May 1994 to the Executive Committee for consideration.

ARTICLE XXI
Effective Date of the Constitution
The constitution shall become effective immediately upon its adoption by a majority of those Class members voting in a voice vote during the Spring Semester of 1994.

ARTICLE XXII
Situs
The organization shall have its situs at Princeton University, Mercer County, New Jersey.